

Mental Mastery Basics Cheat Sheet by tcraig941 via cheatography.com/121949/cs/22491/

Life is hard for EVERYONE

Everything you are or will be is entirely up to

You can learn anything you need to achieve what you want to achieve

Visualization Steps

Your Subconscious cannot tell the difference between a real experience and one you can vividly imagine

- 1. Vividly envision the positive outcome in as much detail as your imagination can muster
- 2. Charge the image with intense positive emotion, really feel what expect to feel once your vision is achieved
- 3. The longer you can hold this emotion charged, vivid creation of your success in your mind, the more motivated you will feel
- 4. Perform this exercise often until you see the results manifest in the real world

Affirmations

Affirmations should be positive, present tense, and personal. By simply stating to ourselves who we want to be, we teach our subconscious to make that the natural state:

I LOVE MYSELF

SOMETHING WONDERFUL WILL HAPPEN TODAY

I BELIEVE IN PERFECT OUTCOMES TO **EVERY SITUATION**

I AM NOT A SMOKER

I AM RESPONSIBLE AND IN CONTROL OF MY LIFE

I AM FINANCIALLY COMPETENT AND SUCCESSFUL

I AM XX POUNDS

Eliminate Negative Emotions

Eliminate Destructive Criticism from your dialogue

Refuse to blame anyone for anything, you are responsible

Refuse to be manipulated into feeling guilty Refuse to discuss the guilt of others, gossip, etc

Sources of Stre

Action

Business

Worry	Worry is fear caused by indecision, uncertainty, or inaction. Mitigate worry by living one day at a time and clearly defining "worry situations."
Lacking Clear Meaning or Purpose	By defining your positive outcomes and plans, you give yourself a path to walk on with clarity
Incomplete	Any incomplete actions (open

loops) in your responsibilities will weigh on your subconscious until resolved Unfinished Any unresolved personal

feelings, grudges, or resentment will weigh on your mind until resolved

Sources of Stress (cont)

rear	rear of Failure manifests as a
of	lead feeling in your chest and a
Failure	thought of "I can't" in your mind.
	Mitigate this feeling with solution
	based thinking and the Law of
	Substitution

Kicking concerns "under the rug" creates a mental drain. Those issues are still present and the stress caused by inaction will lurk until the situation is addressed.

Anger is the most destructive of all negative emotions. Giving in to anger is CHOOSING to give up control. YOU CAN CHOOSE TO RESPOND TO DIFFICULTIES IN A CALM, POSITIVE MANNER

Self-Concept

Denial

Anger

Self-	who you are in a perfect world,	
Ideal	who you aspire to be	
Self-	How you see and think about	
Image	yourself	
Self -	How you feel about yourself	
Esteem	(how worthwhile and valuable	
	you feel + how capable you feel	
	in what you do)	



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Published 21st April, 2020. Last updated 21st April, 2020. Page 1 of 3.

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7 Laws of Mental Mastery (cont)

Laws Regarding Self-Concept Law of Virtually all of your actions and Habit reactions are automatic, unconscious responses (aka HABITS) Law of All habits are learned and can Practice therefore be unlearned. Any action you repeat often enough becomes a new habit Law of 100% of your decisions are Emotion based on emotion (primarily fear or desire) Therefore it is critically important to dwell on the things you want rather than the things you fear

7 Laws of I	Mental Mastery
Law of Accident	Failing to plan is planning to fail
Law of Control	The more in control you feel, the better you feel
Law of Belief	Whatever you believe with conviction becomes your reality
Law of Expect- ations	Whatever you expect with confidence becomes self-fulf-illing prophecy
Law of Attraction	You invariably attract people into your life congruent with your dominant thoughts
Law of Corres- pon- dence	As within, so without (you must become someone new to achieve new outcomes)

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Law of Mental Equiva- lency	Your thoughts, vividly created, repeated, and charged with emotion become your reality
Laws Report	garding Subconscious Develo-
Law of Subcon scious Activity	Your subconscious accepts any thought or idea as true and works to make it reality.
Law of Concet ration	What you dwell on grows, so dwell on positive outcomes and solutions.
Law of Substi- tution	Your conscious mind can only hold one thought. REPLACE NEGATIVE THOUGHTS WITH POSITIVES, DWELL ON SOLUTIONS INSTEAD OF PROBLEMS. In doing so, you train your subconscious constantly, and in real time.
Other Mis	scellaneous Laws

Other Mi	scellaneous Laws
Law of	You are as mentally healthy as
Forgiv-	your ability to freely forgive and
eness	move on from past hurts and
	grievances. Forgiveness is
	SELFISH!! Letting go of negative
	emotions is one of the best things
	you can do for yourself.
Law of	You get everything in your relati-
Indirect	onships with others by approa-
Effort	ching indirectly

Techniques for Positive Mental Develo- pment
Visualization
Affirmation
Verbalization
Act the Part
Feed your Mind
Associate with Positive People
Teach Others

Feedback
Always begin with a positive statement
"Next time, try this"
"Your [blank] needs improvement" (not YOU)
"I am disappointed with this" Instead of "you disappoint me"
Be specific as well as solution and future-oriented
"What can I do to help with this situation?"
The problem is often limited skill, incomplete inform- ation, or a misund- erstanding of some kind



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7 Positive Be onships	haviors to Improve Relati-		7 Positive Bel	haviors to Improve Relati-
1. Be Agreeable	Smile and Listen! People hate being wrong and most times it is not overly important to correct them on every little thing.		7. The Boomerang Principle	Whatever genuine emotion you express towards others will come back to you
			Being a Grea	t Listener
2. Practice Acceptance	Express genuine, unconditional acceptance of others and they will feel relaxed and		1. Listen Attentively	Face the speaker squarely and give them your whole attention
3. Practice Gratitude	safe in your company Say Thank You whenever anyone does anything for you, big or small. Send thank		2. Listen Without Interupting	Nobody likes talk to someone who is just waiting their turn to speak and not really listening
Praise people doing Make your p	you notes! Get in the habit of "catching people doing things right."- Make your praise immediate,	ng things right."-	3. Pause 3- 5 Seconds Before Responding	This allows you to fully comprehend what was said and shows that you are taking in what has been said
	specific, and, if possible, public.		4. Question for Clarif-	Using open ended questions to probe for clarification
5. Practice Admiration	Express admiration freely and often. Offer sincere compliments on people's positive qualities, accomplis- hments, style, and value possesions		ication	gives better insight into the topic and shows engagement
			4. Feedback the	Paraphrase the statement back to show understanding or feed back what you
6. Give People Your Full, Sincere Attention	Becoming a great listener is the key to being a great conversationalist		Statement (Active/E- mpathetic Listening)	believe the true intent of the statement was.

Boomerang Principle	you express towards others will come back to you	
Being a Great Listener		
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4. Question for Clarification	Using open ended questions to probe for clarification gives better insight into the topic and shows engagement	
4. Feedback the Statement (Active/E- mpathetic Listening)	Paraphrase the statement back to show understanding or feed back what you believe the true intent of their statement was.	



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