

Download Meetings on Desktop

From your online account:

- * click the **Tools** tab
- * click **Meetings App**
- * Under **For Your Desktop**, click **Download for Windows** or **Download for OS X**, depending on your type of desktop.
- * The app will begin downloading in your browser.

RingCentral Meetings is available for your desktop computer as well as your iPhone, iPad, and Android phones and tablets.

Download Meetings on Mobile

Download the RingCentral Meetings app from the **iTunes App Store** for iOS or on **Google Play** for Android.

Sign in on Desktop

- * Open RingCentral Meetings on your desktop.
- * Click **Sign In**.
- * Choose your **Country** from the drop-down menu.
- * Enter your **Phone Number, Extension (optional)**, and **Password**.
- * Then click **Sign In**.

Sign In on Mobile

- * Open the RingCentral Meetings app on your phone.
- * Tap **Sign In**.
- * Enter your **Phone Number, Extension (optional)**, and **Password**.
- * Then tap **Sign In**.

Start a Meeting on Desktop

- * Click the **Start without video** icon or the **Start with video** icon to start your own meeting.

Start a Meeting on Mobile

- * **Android**: Tap **Meet Now** to start your own meeting.
- * **iPhone**: Tap **Meet Now**, then tap **Video Conference** or **Web Meeting**, to start your selected type of meeting.
- * **iPad**: Tap **Meet Now**, then tap **Video Meeting**, **Screen Share Meeting**, or **Whiteboard** (for iPad only) to start your selected type of meeting.

Join a Meeting on Desktop

- * If you are already signed in to RingCentral Meetings, click **Join**.
- * If you don't want to sign in, click **Join a Meeting**. Enter the **Meeting ID** and **Your Name**. Then click **Join**.
- TIP**: To quickly join a previously joined meeting, click the down arrow to see a list of previously used IDs. Select the ID you'd like to use and click **Join**.
- If you have scheduled the meeting on your calendar, you can click **Meetings** to see upcoming meetings. Click **Start** on the calendar entry to join the meeting.
- If you have received an email invitation or link for a RingCentral Meeting, tap or click the link directly from your phone or computer and RingCentral Meetings app will open.

Join a Meeting on Mobile

- * If you are already signed in to the RingCentral Meetings app, Tap **Join**.
- * If you don't want to sign in, tap **Join a Meeting**. Enter the **Meeting ID** and **Your Name**. Then tap **Join**.
- TIP**: To quickly join a previously joined meeting for Android, begin typing the Meeting ID to bring up a list of previously used IDs then tap the ID you'd like to use. For iOS, tap the down arrow to see a list of previously used IDs, tap the ID you'd like to use, and tap **Done**.
- If you have scheduled a meeting on your calendar, tap **Upcoming**. Find the meeting you'd like to join and tap **Start**.
- If you have received an email invitation or link for a RingCentral Meeting, tap or click the link directly from your phone or computer and RingCentral Meetings app will open.

