Tools

Artboard	Shift + O
Selection	V
Direct selection	A
Pen	P
Type	T
Rectangle	M
Ellipse	L
Paintbrush	B
Rotate	R
Reflect	O
Free transform	E
Shape builder	Shift + M
Mesh	U
Gradient	G
Eraser	Shift + E
Blend	W
Eyedropper	I

Moving Selections

Move selection in user-defined increments	Right, Left, Up, or Down Arrow
Move selection in 10x user-defined increments	Shift + Right, Left, Up, or Down Arrow
Constrain movement to 45° angle	Hold down Shift

Viewing Artwork

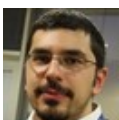|	
Toggle between screen modes	F
Fit imageable area in window	Double-click Hand tool
Magnify 100%	Double-click Zoom tool
Switch to Hand tool	Spacebar
Switch to Zoom tool in magnify mode	Ctrl + Spacebar
Switch to Zoom tool in reduce mode	Ctrl + Alt + Spacebar
Show/Hide artboards	Ctrl + Shift + H
Show/Hide artboard rulers	Ctrl + Alt + R

Viewing Artwork (cont)

View all artboards in window	Ctrl + Alt + 0 (zero)
Paste in place on the active artboard	Ctrl+Shift+V

Painting Objects

Toggle between fill and stroke	X
Set fill and stroke to default	D
Swap fill and stroke	Shift + X
Select gradient fill mode	>
Select color fill mode	<
Select no stroke/fill mode	/ (forward slash)
Sample color from an image or intermediate color from gradient	Shift + Eyedropper tool
Sample style and append appearance of currently selected item	Alt + Shift-click + Eyedropper tool
Add new fill	Ctrl + / (forward slash)
Add new stroke	Ctrl + Alt + / (forward slash)

Drawing

Move a shape while drawing it	Spacebar-drag
Draw from the center of a shape	Alt-drag
Add or remove horizontal lines from a rectangular grid or concentric lines from a polar grid	Start dragging, then press the Up Arrow or Down Arrow
Add or remove vertical lines from a rectangular grid or radial lines from a polar grid	Start dragging, then press the Right Arrow or Left Arrow

Drawing (cont)

Switch through drawing modes	Shift+D
Join two or more paths	Select the paths, then press Ctrl+J

Panels

Show/hide Brushes panel	F5
Show/hide Color panel	F6
Show/hide Layers panel	F7
Show/hide Info panel	Ctrl + F8
Show/hide Gradient panel	Ctrl + F9
Show/hide Stroke panel	Ctrl + F10
Show/hide Attributes panel	Ctrl + F11
Show/hide Graphic Styles panel	Shift + F5
Show/hide Appearance panel	Shift + F6
Show/hide Align panel	Shift + F7
Show/hide Transform panel	Shift + F8
Show/hide Pathfinder panel	Shift + Ctrl + F9
Show/hide Transparency panel	Shift + Ctrl + F10
Show/hide Symbols panel	Shift + Ctrl + F11

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Page 1 of 1.