Definitions to know

Cytotechnologist	Examines cellular abnormalities
Pylorotomy	Perfformed in gastrointestinal system
Thoraces	Chest
Rhinorrhea	Drainage from the nose
Cranioplasty	Surgical repair of the skull
Malaise	General sense of weakness, discomfort, fatigue or feeling run down that may occur alone or with another symptom
Intradermal Injection	Places a small amount of a drug just under the outer layer of the skin
Hypothermia	Drop in body temperature during prolonged exposure to cold
A compound fracture	A fracture of bone where the broken end has penetrated the skin
Calporrhaphy	The repair of the vagina
Arthralgia	Pain in a joint
Gastroenterology	The study of the stomach, intestines and associated diseases
Lumbar	Lower back
Chondrocostal	Cartilage and ribs
Hypotension	Decreased blood pressure
Phlebectomy	Removal of a vein or segment of a vein
Living Will	Legal document addressed to patient's family and physicians stating what type of treatment the patient wishes or does not wish when terminally ill
Melanoma	Cancerous Tumor
The Hippocratic Oath	To use the form of treatment believed best for patient, refrain from harmful actions, keep patient's private information confidential
Retention Schedule	Determining how long to keep patients records after they become inactive or closed

Cell Phone Message

Message for	doctor
Date	Current date
Patient name	patient name
Description	reason patient is calling
Next step	check box
Message taken by	Contestant number

Procedures

Obtained from new patients	Patients full legal name, address and telephone numbers, reason for visit
Numeric filing	Preserves patient confidentiality
Any information released from a medical record	Requires patient notification and approval
Co-pay	Portion of medical fees patient needs to pay at time of service
Exclusions	Noncovered services
HIPAA	Confidentiality, privacy, security of information, national standards for electronic healthcare transactions
Beneficiary	Person covered under insurance policy
Coordination of Benefits	Determines which of the policies will pay first when more than one policy covers the individual
Provider's Fee Schedule	Continous record of usual charges made for specific services
The guarantor	If divorced, the parent who has physical custody is responsible for payment
The appropriate time to discuss fees for financial concern	When scheduling an appointment
Medical history form includes:	social history, medical history, family history, review of symptoms and chief complaint

SOAP Transcript	
Subject	Patient name, date of birth, seen by, date, reason for visit, length of symptoms, extra info
Objective	History, meds, examination and what it showed, test perfformed
Asessment	Based on patient's report and physical examinatin diagnosis is...
Plan	Future plan for patient

Abbreviations	
Tx	Treatment
Dx	Diagnosis
Rx	Prescription
ENT	Ear, nose and throat
DOB	Date of birth
p.r.n	when necessary or as needed
DOS	date of service
OTC	over the counter
CPR	Cardiopulmonary resuscitation
H&P	history and physical
Pt	Patient
HR	heart rate
CC	Chief complaint
PPO	Preffered provider organization
Wt	Weight
N&V	nausea and vomiting