

1. paragraph

thanks for seeing the paz/acce-
pting the referral
introducing the patient - age,
name, gender, job title
one-phase-complaint-present-
ation
reason of the referral

2. paragraph

- information about the resenting
complaint
- the history of the presenting
complaint
- examinations and investiga-
tions relevant to the current
complaint

- the patient suffered
- the condition was caused by

3. paragraph

- medical, family, social history
relevant to the main medical
issue
- medication and allergy inform-
ation

- medications and allergies need
to be mentioned, even if they
are not present

4. paragraph

- closing remarks referring to the
main purpose of the letter and
an offer of further help



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