

Features

Storage	25 GB increasing after June to 1000 GB (1 Terabyte)
Upload	Documents up to 2 GB in size
Sharing	Share with any CBPP Staff member and with other users
Accessibility	PC, Mac, tablets, smartphones

Getting Started

The first time you access OneDrive for Business you will see a message that reads "We're almost ready" Your account is being activated and provisioned by microsoft. you can close the window or the browser and your account will continue to activate. Activation doesn't usually take very long but it can take 24 hours.



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Page 1 of 1.

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