

### Certified Agile Project Manager (IAPM)



#### General information

<b>Who</b> should take the certification?	★ People who aspire a career as a PM <sup>1</sup> in the agile environment
Is project <b>experience</b> required?	No.
<b>Where</b> is the certification exam taken?	★ Online via Classmarker ★ Wherever you want to → internet connection is required ★ Further requirements can be found here. [1]
<b>How many questions</b> need to be answered?	★ 120 questions
<b>How long</b> can I work on the exam?	★ 80 minutes
How many questions need to be answered correctly in order to <b>pass the exam</b> ?	★ 65 %
<b>How much</b> is the exam?	★ Depends on your nationality. ★ Here you can calculate it. [2]
Can a <b>discount</b> be granted?	Yes. → Further requirements can be found here [3]
How can I <b>pay for</b> the exam? Do I have to <b>pay attention</b> to something?	★ Pay via PayPal, bank transfer or TransferWise. [4] ★ Always mention your invoice number. ★ Commas are used as decimal separators instead of dots. [5]
How do I <b>register</b> for the exam?	Follow this link to register. [6]

#### General information (cont)

<b>Which topics</b> are relevant for this certification?	<ol style="list-style-type: none"> <li>1. Scrum roles</li> <li>2. Product backlog</li> <li>3. Sprint backlog</li> <li>4. Scrum charts</li> <li>5. Sprint planning</li> <li>6. Sprint</li> <li>7. Daily scrum</li> <li>8. Sprint review</li> <li>9. Sprint retrospective</li> <li>10. Team building</li> <li>11. Motivation</li> <li>12. Conflict management</li> <li>13. Kanban</li> <li>14. Extreme Programming</li> <li>15. Product vision</li> <li>16. Project environment</li> <li>17. User stories</li> <li>18. Release planning</li> </ol>
--	--

Can I have a certificate from **another certification body recognized** as Certified Project Manager (IAPM)?

- ★ Yes you can have a suitable certificate recognized.
- ★ This certificate can also be expired.
- ★ Submit your certificate here. We will contact you via email. [7]

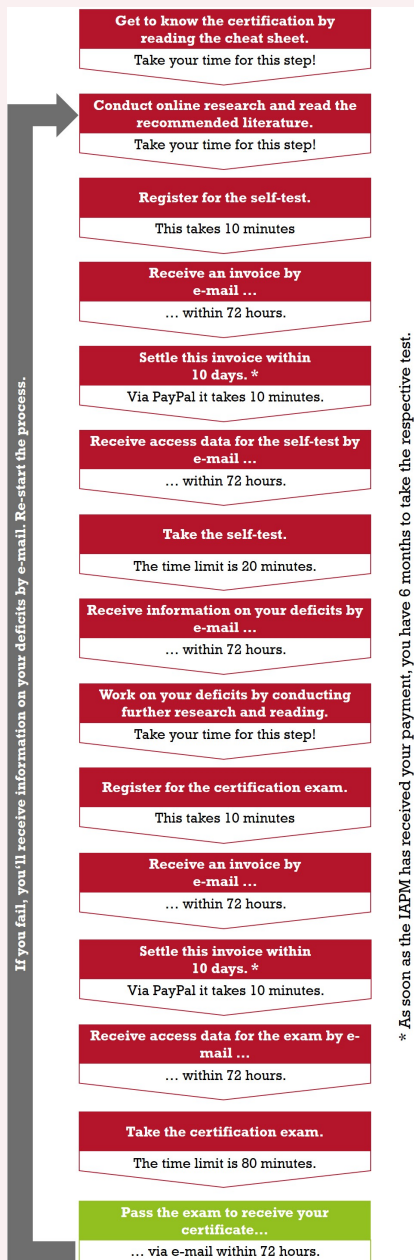
#### Notes

<sup>1</sup> Project Management

#### Links

- [1] [www.iapm.net/techreq-en](http://www.iapm.net/techreq-en)
- [2] [www.iapm.net/fee-en](http://www.iapm.net/fee-en)
- [3] [www.iapm.net/discount-en](http://www.iapm.net/discount-en)
- [4] [www.iapm.net/paypal-en](http://www.iapm.net/paypal-en)
- [5] [www.iapm.net/dsinfo-en](http://www.iapm.net/dsinfo-en)
- [6] [www.iapm.net/rcapm-en](http://www.iapm.net/rcapm-en)
- [7] [www.iapm.net/recog-en](http://www.iapm.net/recog-en)

### Certification process:



### Preparation and self-test

What is the <b>best preparation</b> ?	<ul style="list-style-type: none"> <li>★ Conducting online research.</li> <li>★ Reading the recommended literature.</li> </ul>
Where can I find <b>literature</b> for preparation?	Literature can be found <a href="#">here</a> . [1]
Are there any additional <b>trainings</b> for preparation?	Contact the IAPM via the <b>Certification Assistant</b> to find a training partner. [2]
What is a <b>self-test</b> ?	<p>It's a test which ...</p> <ul style="list-style-type: none"> <li>★ ... can be taken prior to the exam.</li> <li>★ ... is <b>not</b> included in the certification fees → <b>separate registration needed</b>. [3]</li> <li>★ ... can only be taken once.<sup>1</sup></li> <li>★ ... doesn't have an impact on the end-result.</li> <li>★ ... is recommended to be taken, not mandatory.</li> <li>★ ... gives you an idea your deficits.</li> </ul>
What are the <b>self-test's framework conditions</b> ?	<ul style="list-style-type: none"> <li>★ 25 questions</li> <li>★ 20 minutes</li> <li>★ <b>Paid separately</b> [4]</li> </ul>
How long do I have <b>time to take the exam / self-test</b> after registering?	6 months from the date of receipt of payment <sup>2</sup> .

### Notes

- <sup>1</sup> In case you fail the certification exam and would like the repeat it, you can - of course - also re-take the self-test.
- <sup>2</sup> For each test, since you need to register separately for the self-test and for the certification exam.

### Links

- [1] [www.iapm.net/lit-en](http://www.iapm.net/lit-en)  
 [2] [www.iapm.net/certas-en](http://www.iapm.net/certas-en)  
 [3] [www.iapm.net/rstapm-en](http://www.iapm.net/rstapm-en)  
 [4] [www.iapm.net/fee-en](http://www.iapm.net/fee-en)

### During the exam

May I use **assistive devices** during the exam?  
 No, you are not allow to.  
 → You need to sign a **affirmation in lieu of oath** to garantuee that you will take the exam independently. [1]

Can I **contact the IAPM** in case of ambiguity during the exam?  
 No, questions must be answered indepen-  
 dently.

Which **type of questi-  
 ons** can I expect?  
 ★ Multiple-choice questions  
 → single correct answer  
 → multiple correct answers  
 ★ True / false questions

Which **examination  
 system** is used and  
 why?  
 Classmarker system is used to ensure an  
 objective certification.  
 It requires ...  
 ★ ... a current browser.  
 ★ ... a stable internet connection.  
 ★ ... activated JavaScript and cookies.

Can I **skip questions**  
 or **return** to previous  
 questions?  
 No, you need to answer a question before  
 you can go on. Subsequent changes are  
 not possible.

What happens if the  
 test is  
**interrupted due to  
 technical reasons**?  
 ★ Contact the **IAPM support team**  
 immediatly. [2]  
 ★ Further course is then individually  
 coordinated.

### Links

[1] [www.iapm.net/aloath-en](http://www.iapm.net/aloath-en)

[2] [www.iapm.net/contact-en](http://www.iapm.net/contact-en)

### After the exam and certificate

Can I **repeat** the  
 certification exam  
 if I **fail**?  
 ★ Yes you can repeat the exam twice with  
 new questions.  
 ★ After not-passing exam the second time,  
 you need to wait 12 months before taking exam  
 third time.  
 ★ **Costs will be re-incurred.**

When and how do  
 I receive my  
**examination  
 result**?  
 ★ By e-mail  
 ★ Within 72 hours

### After the exam and certificate (cont)

Is the **exact percentage I  
 passed** the exam shown on the  
 certificate?  
 No, not the exact percentage is  
 shown, but a wording:  
 ★ pass (65% - 70%)  
 ★ good pass (71% - 80%)  
 ★ very good pass (81% - 90%)  
 ★ pass with distinction ( >90%)

How can the IAPM certificate  
**influence my professional  
 career**?  
 Certificate is ...  
 ★ ... valid woldwide.  
 ★ ... internationally recognized.  
 ★ ... an objective confirmation of  
 your knowledge.

How long is my **certificate  
 valid** and how much **costs** the  
 recertification?  
 ★ Valid a lifetime  
 ★ No recertification fees!

Which **documents** do I receive  
 after passing the exam?  
 ★ Cover letter  
 ★ Certificate  
 ★ Testimony  
 ★ Download link for your certif-  
 ication badge

Can I **upgrade** the certificate?  
 What are the **conditions**?  
 ★ Yes you can upgrade the  
 certificate.  
 ★ As soon as you have gained  
 sufficient experience in project  
 management.<sup>1</sup>  
 ★ Contact the **IAPM support  
 team** to receive further inform-  
 ation. [1]  
 ★ You will be informed about the  
 fees and options by email.

<sup>1</sup> At least five years of practical experience in agile project manage-  
 ment, three years of this time should be proven to be in a  
 management position or a position with considerable scope of  
 responsibility.

### Links

[1] <http://www.iapm.net/contact-en>

