PMLS 1: Continuing Professional Development (CPD) Cheat Sheet by fayetta (katanawrites) via cheatography.com/139709/cs/29725/

Lifelong Learning for Professionals		CPD and its Legal Basis (cont)		
Professionals ASEAN Economic Community (AEC)	should be lifelong learners Est.: 2015		facilitates continued competence and personal and professional development, which in turn translate to increased career growth that facilitates the advancement of the profession	
	Historical milestone and huge stride towards regional economic integration of ASEAN Member States (AMS)	Benefits of CPD Benefits to the	Benefits to the Organization	
ASEAN Member		Individual Builds confidence and	Maximizes staff potentials	
States (AMS)		credibility		
ASEAN Qualif- ications		Showcases achiev- ements; useful for appraisals	Helps employees to set SMART (specific, measurable, realistic and time-bound) objectives	
Reference Framework (AQRF)		Achieves career goals by focusing on training and development	Promotes staff development	
CPD and its Leg	Objective: encourage the development of qualif- ications that can facilitate lifelong learning al Basis	Copes positively with changes by constantly updating knowledge and skill	Adds value for reflecting; helps staff to consciously apply learning to their role and for the organization's development	
Continuing Professional Development (CPD)	important to ensure the competency of profes- sionals	Improves productivity and efficiency by reflecting learning and highlighting the gaps in	Linking to appraisals; helps employees focus their achievements throughout the years	
	maintenance, enhancement, and extension of knowledge, expertise, and competence of profes- sionals after attaining bachelor's degree	knowledge and experience		
	longest phase of professional education	CPD		
	essential to the provision of evidence-based health care in the contemporary health care setting.		embraced by developing countries as an effective way of maintaining and	
	provides structure framework to ensure improv - ement , progression , and career growth that benefits both professionals and their respective organi- zations		improving the competence of health professionals, thus making it mandatory	
			Due: requirement for health practitioners to demonstrate and maintain competence in light of ever-changing scope of practice and technological advances in the field of medicine and allied health	



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CPD and its I	∟egal Basis (cont)		CPD and its	Legal Basis (cont)		
	Participation of Medical Laborator pre-requisite for salary adjustment advancement in developed count	nt and career		Title: "Standardized Guidelines and Procedures for the Implementation of the Continuing Professional Education (CPE) Programs for all Professions"		
Continuing Professional Education (CPE)				Took effect: November 13, 1995		
	training which is linear and forma Focus: learning a particular skill o			Administrative Order No. 260 Series of 1996: Strengthen the operation of CPE councils		
	improve professional competenc			E.O No. 266: 60 CPE Units for the renewal of license		
Continuing P	rofessional Development (CPD)			Replaced: PRC Modernization Act of 200 (R.A. 8981)		
	developments of one's knowledge, skills	e, skills, and attitude		When: December 05, 2000		
	significantly relevant to the capal in his or her profession	bility and competency	Resolution No. 179	Issued: by PRC		
President	Issued: Executive Order No. 226			When: 2004		
Fidel V. Ramos				Why: mandating the implementation of the voluntary CPE program for professionals		
	Title: "Institutionalization of the C	0		Repealed: by PRC Resolution 2008-466		
	sional Education (CPE) Programs of the Various Professional Regulatory Boards (PRBs) under the Supervision of the Professional Regulation Commission (PRC)"			PRC Resolution 2008-466: emphasizes the moral obligation of professionals to obtain CPE units		
				Repealed: by PRC Resolution 2013-774		
	When: July 25, 1995			Revised: the CPE/CPD Guidelines to CPD Guidelines		
Philippine	Required all Filipino professional	ls to undergo	Republic Ac	Republic Act 10912		
Government	 continuing education programs due to the anticipated stiff of competition in global professional labor market as a result of the General Agreement on Trade in Services (GATS) treaty by the World Trade Organization (WTO) Order: implemented through PRC Resolution No. 381, Series of 1995 			Passed: July 21, 2016		
				Effective: August 16, 2016		
				mandated the strengthening of CPD programs for all regulated professions and the creation of CPD councils for each profession.		
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	Aim: continuously improve the competence of profes- sionals in accordance to the international standards of practice towards the uplifting of general welfare, economic growth, and development of the nation			
Implem- entation of Republic Act 10912	started: March 15, 2017			
	Upon: the effectivity of PRC Resolution No. 1032			
PRC Resolution No. 1032	Known as: the Implementing Rules and Regulation of R.A. 10912			
Lifelong learning according to Republic Act 10912	"Learning activities undertake throughout life for the development of competencies and qualifications of the professional."			
CPD according to Republic Act 10912	"The inculcation of advanced knowledge, skills, and ethical values in a post-licensure specialization or in ar inter- or multidisciplinary field of study, for assimilation into professional practice self-directed research, and/o lifelong learning."			
The said law seeks to formulate and implement CPD programs for each profession in order to:				

1. enhance and upgrade the competencies and qualifications of professionals for the practice of their professions pursuant to the Philippine Qualification Framework (PQF), the AQRF, and the ASEAN Mutual Recognition Agreements (MRAs);

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CPD and its Legal Basis (cont)

2. ensure international alignment of competencies and qualifications of professionals through career progression mechanisms leading to specialization/sub-specialization;

3. ensure the development of quality-assured mechanisms for validation, accreditation, and recognition of formal, non-formal, and informal learning outcomes, including professional work experience and prior learning

4. ensure maintenance of core competencies and development of advanced and new competencies, in order to respond to national, regional, and international labor market needs; and

5. recognize and ensure the contributions of professionals in uplifting the general welfare, economic growth, and development of the nation

Further, CPD aims to:

 continuously improve the quality of the country's reservoir of registered professionals by updating them on the latest scientific/technological/ethical and other applicable trends in the local and global practice of the professions

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CPD and its Legal Basis (cont)

2. provide support to lifelong learning in the enhancement of competencies of Filipino professionals towards delivery of quality and ethical services both locally and globally; and

3. deliver quality CPD activities aligned with the Philippine Qualifications Framework (PQF) for national and global comparability and competitiveness

The CPD Process

CPD Council is composed of:	(1) member from the Professional Regulatory Board(PRB) as **chair
	(2) president or officer of an Accredited Professional Organization (APO) as first member
	 (3) president of officer of the national organization of deans or department chairpersons of schools, colleges, or universities offering the course requiring the licensure examination as the second member
Medical Technology Profession	First member: president of the ** Philippine Association of Medical Technologists, Inc. (PAMET)
	Second member: president of the Philippine Associ- ation of Schools of Medical Technology and Public Health, Inc. (PASMETH)
CPD Councils	tasked to oversee the implementation of the CPD program of the profession including the evaluation and monitoring of CPD programs
CPD providers	Apply: 45 days prior to the conduct of CPD activity

The CPD Process (cont)

Philippine Association of Medical Technologists, Inc. (PAMET)				
Philippine Association of Schools of Medical Technology and Public Health, Inc. (PASMETH)				
Research Institute for Tropical Medicine (RITM)				
Philippine Blood Coordinating Council (PBCC)				
Philippine Council for Quality Assurance in Clinical Laboratories (PCQACL)				
National Reference Laboratory for HIV/AIDS and other Sexually Transmitted Diseases, San Lazaro Hospital (NRL-SLH/SACCL)				
University of Santo Tomas Faculty of Pharmacy - Department of Medical Technology				
Far Eastern University - Nicanor Reyes Medical Foundation School of Medical Technology				
Centro Escolar University - College of Medical Technology				
Newborn Screening Society of the Philippines				
Asian Hospital				
Philippine Society of Echocardiography				
Angeles University Foundation				
University of Immaculate Conception				
University of the Philippines Manila - College of Public Health				
Bicol Sanitarium				
Far Eastern University Manila - Department of Medical Technology				
Department of Health Regional Office III				
Department of Health - Health Facility Development Bureau				

CPD Providers for Medical Technologists

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Illocos Training and Regional Medical Center - Department of Laboratories 1.1 Partic- ipant Approved credit units for the program Certificate of attendance with number of hours, seminar program, and list of partic- ipants CPD mandatory requirement for renewal for professional identification card (PIC) 1.2 3 CU per hour Photocopy of certif- licate, copy of papers, and program invitation CPD Professionals working abroad and senior citizens are overed 1.3 2 CU per hour Photocopy of certif- licate, copy of papers, and program invitation L Excess number of units: cannot be carried over to the next 3 years 1.3 2 CU per hour Certificate from sponsoring organi- reactor Excession: doing conciled once during compliance period Juny to Juny to Juny to Juny to Juny to Soft 1.4 Facili- tator/mod- erator 1 CU per hour Certificate from sponsoring organi- reactor 210 Minimum CPD Units Required for the Profession Juny to Juny	The CPD Pr	ocess (cont)	General Ma	trix for CPD Activities (cont)		
Professionals working abroad and senior citizens are covered 3 CU per hour Photocopy of certif-licate, copy of papers, and program invitation PIC renewal: every 3 years Medical Technologists: 45 units or an average of 15 units per year for 3 years 1.3 2 CU per hour Certificate from sponsoring organization and copy of program invitation next 3 years Excess number of units: cannot be carried over to the next 3 years 1.4 Facili 1 CU per hour Certificate from sponsoring organization and copy of program Renewal Exception: doctorate, master's degree, or specially training (only credited once during compliance period) 1.4 Facili 1 CU per hour Certificate from sponsoring organization and copy of program Renewal Minimum CPD Units Required for the Profession Twice the number of approve credit units for the program Monitoring report, certificate of apperance and the authority to monitor Juny tol 30% So So Certificate of raining descriterion sponsoring organization and copy of program 2019 00% So So Certificate of raining descriterion sponsoring organization and training descriteri	CPD	Department of Laboratories St. Luke's Medical Center - Quezon City mandatory requirement for renewal for professional			attendance with number of hours, seminar program, and list of partic-	
Inits per year for 3 years Plane 2 to per hour Contracter houring programine production of the programine production of the program. Excess number of units: cannot be carried over to the next 3 years Excess number of units: cannot be carried over to the next 3 years Sponsoring organine zation and copy of program. Image: Contract Production of the profession Renewal Previous Excess number of units: cannot be carried over to the profession Renewal Previous 1.4 Facili- tator/mod- error Certificate from sponsoring organi- zation and copy of program. January to June 2017 Minitum CPD Units Required for the Profession Renewal Previous 1.5 Twice the number of approved Monitoring report, certificate of appearance and the authority to monitor July to July to July to Solve 30% 1.6 In- Maximum of 20 CU for a 12- Certificate of training thereof upon completion Certificate of training thereof upon completion 2018 60% 2.4 Academic track (valid 5 years from the conferment of diploma/certificate of cardin of the program and training descriter track (valid 5 years from the conferment of diploma/certificate CPD Activities formal learning formal learning Cardificate for cords (authenticated copy) informal learning informal learning 2.2 Full credit units for the oropliane period, cartificate for cords (authenticated copy) informal learning self-directed learning additional full credit units for cords (authenticated copy)		Professionals working abroad and senior citizens are covered	Resource	3 CU per hour	icate, copy of papers, and	
Itraining (only credited once during compliance period) tator/mod- erator sponsoring organi- zation and copy of program PIC Minimum CPD Units Required for the Profession non-toring organi- program program Period 0% Twice the number of approved monitor Monitoring report, certificate of appearance and the authority to monitor January to June 2017 0% 1.5 Twice the number of approved monitor Monitoring report, certificate of appearance and the authority to monitor July to December 2017 30% 1.6 In- service Maximum of 20 CU for a 12- month period or a fraction of tharing Certificate of training and training descri- ption 2018 60% 2. Academ: track (valid 5 years from the conferment of diploma/certificate 2019 100% 2.1 **Full credit units for University certifica- transcript of records (authenticated copy) CPD Activities non-formal learning 2.2 Full credit units upon candidacy ton/diploma and degree of equivalent University certifica- tion/diploma and degree of equivalent University certifica- tion/diploma and diditional full credit units for University certifica- tion/diploma and transcript of records (authenticated copy)		units per year for 3 years Excess number of units: cannot be carried over to the	Panelist/-	2 CU per hour	sponsoring organi- zation and copy of	
Renewal PeriodI.5 MonitorTwice the number of approved credit units for the programMonitoring report, certificate of appearance and the authority to monitorJanuary to June 20170%1.6 In- Maximum of 20 CU for a 12- month period or a fraction of trainingCertificate of training and training descri- ption201760%2. Academic track (valid 5 years from the conference trainingCertificate of appearance and the authority to monitor201860%2. Academic track (valid 5 years from the conference trainingUniversity certifica- tion2019100%**Full credit units for compliance period uponUniversity certifica- tion/diploma and degree or equivalentUniversity certifica- tion/diploma and degree or compliance period; to in/diploma and degree or equivalentViniversity certifica- tion/diploma and degree or compliance period; to in/diploma and degree or additional full credit units for to in/diploma and degree or additional full credit units for to in/diploma and degree or additional full credit units for transcript of records (authenticated copy)10informal learning informal learning2.2Full credit units for compliance period; additional full credit unites for transcript of records (authenticated copy)10informal learning informal learningCertifica- transcript of records equivalent11informal learning equivalentadditional full credit unites for transcript of records equivalent11informal learning equivalentadditional full credit unites for transcript		training (only credited once during compliance period)	tator/mod-	1 CU per hour	sponsoring organi- zation and copy of	
June 2017authority to monitorJuly to December 201730%1.6 ln- service month period or a fraction of trainingCertificate of training and training descri- ption2018 2019 onwards60% 2. Academic track (valid 5 years from the conferment of diploma/cert- ificate 2019 onwards100% 2.1 **Full credit units for (authenticated copy)University certifica- transcript of records equivalentCPD Activitiesformal learning informal learning2.2Full credit units upon candidacy (authenticated copy)Informal learning informal learning2.2Full credit units for (authenticated copy)University certifica- tion/diploma and degree of additional full credit units for (authenticated copy)University certifica- tion/diploma and transcript of records equivalentself-directed learning informal learning2.2Full credit units upon candidacy additional full credit units for equivalentUniversity certifica- tion/diploma and transcript of records equivalent	Renewal Period				Monitoring report, certificate of	
December service month period or a fraction of and training description 2017 60% training thereof upon completion ption 2018 60% 2. Academic track (valid 5 years from the conferment of diploma/cert- ificate 2019 100% 2.1 **Full credit units for University certifica- Master's CPD formal learning compliance period upon tion/diploma and tion/diploma and degree or Activities non-formal learning 2.2 Full credit units upon candidacy (authenticated copy) 1 for compliance period; tion/diploma and degree of self-directed learning University certifica- tion/diploma and degree of additional full credit units upon candidacy (authenticated copy)		0%				
2019 onwards100%ificate0nwards	December	30%	service	month period or a fraction of	and training descri-	
2019 100% onwards 2.1 **Full credit units for University certifica- Master's compliance period upon tion/diploma and CPD formal learning completion of degree transcript of records Activities non-formal learning 2.2 Full credit units upon candidacy University certifica- informal learning informal learning 2.2 Full credit units upon candidacy University certifica- informal learning additional full credit unites for tion/diploma and tion/diploma and equivalent compliance period; tion/diploma and tion/diploma and equivalent compliance period; tion/diploma and tion/diploma and degree of additional full credit unites for transcript of records equivalent compliance period upon (authenticated copy)	2018	60%		cademic track (valid 5 years from the conferment of diploma/ce		
CPD Activitiesformal learningdegree or equivalentcompletion of degreetranscript of records (authenticated copy)Activitiesnon-formal learning2.2Full credit units upon candidacyUniversity certifica- tion/diploma and degree of additional full credit unites for equivalentUniversity certifica- tion/diploma and transcript of records (authenticated copy)self-directed learningself-directed learningcompliance period; equivalenttranscript of records tony		100%	2.1		-	
informal learning Doctorate for compliance period; tion/diploma and informal learning degree of additional full credit unites for transcript of records self-directed learning equivalent compliance period upon (authenticated copy)		formal learning	•		transcript of records	
		informal learning Doctorat	Doctorate	for compliance period;	tion/diploma and transcript of records	
online learning activities completion of degree		·	-	compliance period upon		
professional work experience		-		completion of degree		

General Matrix for CPD Activities

Program/Activity Credit Units (CU) Supporting Document

**Professional Track (training offered by accredited CPD providers, face to face/online (valid 3 years prior to the renewal)



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General Matrix fo	or CPD Activities (cont)		General Matrix	k for CPD Activities (cont)	
2.3 Professorial chair2.4 Reside-	15 CU per year 10 CU per year	Certificate of grant or appointment paper Hospital certification and	3.5 In- service training	Maximum of 20 CU for a 12-month period or a fraction of thereof upon	Certificate of training and training descri- ption
ncy/externsh- ip/specialty/su- b-specialty program		certificate of completion	3.6 Program training module	completion 10 CU per module	Copy of module and evaluation
2.5 Fellowship gr	ant		development		
2.5.1 Partic- ipant	2 CU per grant	Certificate from granting institution and/or certif- icate of fellowship	3.7 Technical paper	5 CU per technical paper for published paper, see 3.8	Certification of completion and approval for published paper, see 3.8
2.5.2 Resource speaker	4 CU per grant		3.8 Article pub	lished in refereed/peer-review	
2.5.3 Researcher	5 CU per grant		3.8.1 Author/s	Local - 10 CU	Copy of published article and table of
2.6 Post	**Maximum of 30 CU	Diploma/certification		International - 15 CU	contents
graduate diploma	for an 18-month period or a fraction thereof	from the institution		For multiple authors, divide	CU equally among them
	upon completion		3.8.2 Peer	2 CU per article	
-	training offered by non-acc e) (valid 3 years prior to th		reviewer 3.9 Pamphlet/book or monograph		
3.1 Participant	Credit units for the program as evaluated by CPD council	Certificate of attendance with number of hours, seminar program, and list of participants	3.9.1 Author/s	20 CU for single author for pamphlet (less than 100 pages	Copy of published boo
3.2 Resource Speaker	3 CU per hour	Photocopy of certificate, copy of papers, and program invitation		40 Cu for single author for b (more than 100 pages)	ook or monograph
				For multiple authors, divide	CU equally among them
3.3 Panelist/- reactor	2 CU per hour	Certificate from sponsoring organization and copy of program	3.9.2 Editor 3.10 Article in magazi-	Maximum of 20 CU Maximum of 5 CU per article	Proof of publication of article
3.4 Facilitator/- moderator	1 CU per hour	Certificate from sponsoring organization and copy of program	ne/new- spaper	For multiple authors, divide	CU equally among them



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General Matrix for CPD Activities (cont)				
3.11 Inventions	Full credit units for compliance period	Certificate copy of patent certif- icate		
3.12 Study tours/visits	2 CU/day (maximum of 20 CU per tour	Certificate from sponsoring institution		
3.13 Consultancy (e.g., technical meetings, accreditation and other activities as per request of an institution, etc.)	1 CU per hour	Certificate of appearance and invitation		
3.14 Socio-civic activities using profession (e.g., medical missions, outreach programs, etc.)	1 CU per hour	Certificate of appearance and invitation		
3.15 Recognition/title (e.g., fellows, hall of fames award, outstanding professional, lifetime achievement awardee, etc.)	Full credit units for compliance period	Copy of certif- icate from the awarding body (duly notarized)		

4. Such other activities to be recommended by the CPD Council and approved by the Board and the Commission



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