Cheatography

Snagit 2022 (Mac) Keyboard Shortcuts

by John Cupak (jcupak) via cheatography.com/147821/cs/32174/

Snagit

Preferences...	⌘,
Hide Snagit	⌘H
Hide Others	⌥⌘H
Quit Snagit	⌘Q

See Snagit menu bar for other options without hot keys.

Image Menu

Tools	>
Arrange	>
Flatten	⇧⌘T
Flatten All	^⇧T
Trim	⇧⌘X
Resize image...	⇧⌘R
Rotate Image...	⌘R
Apply Template	⌥⇧C
Crop to Canvas	⌘K
Canvas Snapping	⌘;
Show Colors	⇧⌘C

For **Tools**, see **Image > Tools** block.
For **Arrange**, see **Image > Arrange** block.

Image > Tools

Favorites	^R
Arrow	^A
Text	^T
Callout	^D
Shape	^U
Stamp	^I
Fill	^F
Move	^V
Selection	^L
Blur	^B
Simplify	^Y
Magic Wand	^W
Crop	^C
Cut Out	^X
Pan	^P
Highlighter	^H

Image > Tools (cont)

Step	^S
Eraser	^E
Magnify	^M
Spotlight	^O

Image > Arrange

Bring to Front	⌥⌘ ▲
Bring Forward	⌘ ▲
Send Backward	⌘ ▼
Send to Back	⌥⌘ ▼
Align	>

Align sub-menu has no additional shortcut keys.

File menu

New Image...	⌘N
New from clipboard	⇧⌘N
Create Image from Template...	⌥⇧T
Create Video from Images...	⌥V
Open...	⌘O
Open Recent...	>
Close Window	⌘W
Close Selected	⇧⌘W
Save	⌘S
Save As...	⇧⌘S
Save All	⌥⌘S
Duplicate	⇧⌘D
Import	>
Export...	
Connect Mobile Device...	
Move to Trash	⌘⌫
Page Setup...	⇧⌘P
Print...	⌘P

Shortcut commands with > or ellipse (...) open with additional options.

Text Menu

Show Fonts	⌘T
Bold	⌘B
Italic	⌘I
Underline	⌘U
Align	>

For **Align** keyboard shortcuts, see **Text > Align** block.

Text > Align

Left	⌘{
Center	⌘|
Justify	See **Create Keyboard Shortcuts** block.
Right	⌘}

Share Menu

Share History...	⌥⇧S

See **Share** menu for individual destinations.

View Menu

Zoom to Fit	⇧⌘0
Actual Size	⌘0
Zoom In	⌘+
Zoom Out	⌘-
Switch to Library	⌘1
Show Effects	⌘2
Show Properties	⌘3
Show Sidebar	⌘4
Hide Recent Captures	⌥⌘T
Previous Capture	⌘[
Next Capture	⌘]
Enter Full Screen	fn F
Enter Full Screen	^⌘F

The **Zoom to Fit** and **Actual Size** command character is *zero,* not *O*.

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Edit Menu

Undo	⌘Z
Redo	⇧⌘Z
Cut	⌘X
Copy	⌘C
Copy All	⌥⌘C
Grab Text...	⇧⌘O
Paste	⌘V
Paste and Match Style	⌥⇧⌘C
Delete	⌫
Select All	⌘A
Deselect All	⌘D
Invert Selection	⇧⌘I
Jump to Next Frame	▸
Jump to Previous Frame	◂
Jump to Beginning	⌘↩☐
Jump to End	⇧⌘↩☐
Find Capture	⌘F
Show Spelling and Grammar	⌘:
Emoji & Symbols	fn E

Window Menu

Minimize	⌘M
Zoom	^⌥⌘Z
Open Editor	⇧⌘E

Create Keyboard Shortcuts

Not all commands have keyboard shortcuts. To create a missing keyboard shortcut for a command on the Mac, select the ☐ > **System Preferences...** in the menu bar to display the System Preferences. Click on the **Keyboard** icon, and select the **Shortcuts** tab.

Select the **App Shortcuts** in the left list, and click the **Plus** button under the right list.

Create Keyboard Shortcuts (cont)

In the **Application:** drop-down list, scroll to the bottom and select **Other...** at the very bottom. In the list of Applications, select **Snagit 2022.app** (or your application), and click the **Add** button.

Enter **Justify** (for example), then enter ⌘J as your **Keyboard Shortcut**.

Your new keyboard shortcut will appear in the **Menu > Align** menu.

Other keyboard shortcuts may be created in similar fashion.

These directions were believed to be correct at the time of their creation. Of course, they may change depending on the version of the tool and Mac OS.

When creating shortcuts, be careful not to create one that already exists, as it will probably confuse either the tool or the Mac - perhaps both.

Be careful and always check your work. Good luck!

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