

Essential MacOS Keyboard Shortucts Cheat Sheet by jakewhite333 via cheatography.com/124136/cs/27328/

Modifier Keys	
Command	X
Shift	Û
Option	\sim
Control	^
Delete	(XI
Caps Lock	슢
Esc	⊗
Function	fn

Text Formatting	
Make highlighted text larger or smaller	% + û + > or % + û + <
Add superscript	Ctrl + û + # + +
Add subscript	Ctrl + ₩ + -
Delete text in front of cursor	fn + Delete or Control + D
Delete the entire word behind the cursor	Control + Delete or Option + Delete
Delete the entire line of text or paragraph behind the cursor	
Redo	# + û + Z
Undo	∺ + Z
Select text to end of current word	û + Option + Right Arrow
Select text to beginning of all text	û + ♯ + Up Arrow
Jump to beginning of all text	♯ + Up Arrow
Highlight text	Ctrl + û + H and ₩ + û + H
Small Caps	# + û + K
Change between lowercase, UPPERCASE and Capitalize Each Word	fn + û + F3
Paste text without any formatting	Option + û +

Microsoft Word	
Toggle the mic	Option + F1
Increase indent	Ctrl + M
Decrease indent	Ctrl + Shift + M
Apply bullets	Ctrl + Shift + L
Copy formatting	Ctrl + Shift + C
Paste formatting	Ctrl + Shift + V
Align left	Ctrl + L
Align right	Ctrl + R
Align centre	Ctrl + E
Increase font size by point	Ctrl +]
Decrease font size by point	Ctrl + [
Hyperlink	∺ + K

iTunes	
Get Info	% + I
Show in Finder	Shift + Cmd + R
New Folder with Selection	Control + Cmd + N

Finder	
New folder	
Delete file	¥ + ∞
Get info	₩ +
Open the Downloads folder	~ + # + L
Open	∺ + O
Rename	Select file and press Return

General	
Select All	₩ + A
Quit	₩ + Q
Delete file	
Minimize all windows	# + Option + Click anywhere on Desktop
Close active window	∺ + Option + H + M
Minimize all windows except currently active window	
Close active tab	% + W
Reopen closed tab	Shift +
Speak selection	Option + Esc



By jakewhite333

Not published yet. Last updated 24th July, 2022. Page 1 of 2. Sponsored by **ApolloPad.com**Everyone has a novel in them. Finish
Yours!
https://apollopad.com

cheatography.com/jakewhite333/



Essential MacOS Keyboard Shortucts Cheat Sheet by jakewhite333 via cheatography.com/124136/cs/27328/

Force quit		General (cont)
Enter/exit full screen \$\psi + Centrel + F	~ + # + esc	Force quit
Enter/exit full Screen & + Control + I	∺ + Control + F	Enter/exit full screen

Searching	
Spotlight Search	Command + Space

Media	
Take a screenshot	Shift + ♯ + 3
Capture a portion of the screen	Shift + ♯ + 4
Capture a window or menu	Shift + # + 4 + Space bar

Symbols	
0	Shift + Option + 8
÷	Option + /
×	Option + 00D7



By jakewhite333

Not published yet. Last updated 24th July, 2022. Page 2 of 2.

cheatography.com/jakewhite333/

Sponsored by **ApolloPad.com**Everyone has a novel in them. Finish
Yours!

https://apollopad.com