Cheatography

Keyboard Shortcuts Keys Cheat Sheet

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Ctrl Combination	
Ctrl + A	Select all.
Ctrl + C	Copy item.
Ctrl + E	Open search bar.
Ctrl + H	Open history tab.
Ctrl + N	Start another instance of a browser with the same web address.
Ctrl + O	Open selected item.
Ctrl + S	Save work.
Ctrl + T	Open new tab.
Ctrl + V	Paste item.
Ctrl + W	Close active tab.
Ctrl + X	Cut item.
Ctrl + Y	Redo
Ctrl + Z	Undo
Ctrl + Tab	Move forward through the tabs.
Ctrl + F5	Hard refresh a web page.
Ctrl + Shift + N	Create new folder.
Ctrl + Shift + Tab	Move backward through the tabs.
Ctrl + Win-Key + Arrows	Left, right, up & down align an active window.
Ctrl + Mouse Click	Select or deselect clicked items.

Alt Combination	
Alt + Enter	View properties of selected items.
Alt + Tab	Move between open windows.
Alt + F4	Close open windows & Shut down computer.
Alt + F10	Maximise or Minimise an active window.

Shift Combination	
Shift + Delete	Delete permanent.
Shift + Prt Scrn	Let you select the part of a screen you want to print.
Shift + Tab	Move backward through options.

WinKey Combination	
Win-Key + D	Display the desktop.
Win-Key + E	Opens windows(file) explore.
Win-Key + (e.g. 1)	Opens any program on the taskbar according to the number specified.

Single Keys	
Esc	Cancel current task.
End	Display the end of the active window.
F2	Rename selected item.
F5	Refresh an active window.
Home	Display the top of the active window.
Prt Scrn	Print screen.
Tab	Move forward through options
Win-Key	Display or hide start up menu.
Delete	Delete item.

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Page 1 of 1.

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