

Verb & Word Changes

Simple Present	→	Simple Past
"I am exhausted."		"He said he was exhausted"
Present Continuous	→	Past Continuous
"I am learning how to play violin."		"She said she was learning how to play violin."
Past Simple	→	Past Perfect
"I hung out with my friends."		"He said he had hung out with his friends."
Present Perfect	→	Past Perfect
"I haven't eaten lunch yet."		"She said she hadn't eaten lunch yet."
Past Perfect	→	Past Perfect
"I had already seen that movie."		"He said he had already seen that movie."
Will	→	Would
"I will help you with your studies."		"She said she would help me with my studies."
Can	→	Could
"I can speak 3 languages."		"He said he could speak 3 languages."
Must	→	Had to
"Everyone must be in class at 7pm."		"She said that everyone had to be in class at 7pm."
May	→	Might
"I may be a bit late."		"He said he might be a bit late."
Should	→	No Change
"You should download this new game!"		"She said I should download that new game."
Would	→	No Change
"I would like a salad with my meal."		"He said he would like a salad with his meal."
Ought to	→	No Change

Verb & Word Changes (cont)

"You ought to study more."		"She said that I ought to study more."
Could	→	No Change
"We could see a movie."		"He said we could see a movie."
Might	→	No Change
"I might stay home."		"She said she might stay home."

The verb "**tell**" focuses more on the specific person who is receiving the information.

The verb "**said**" is more general and doesn't need a specific person receiving the information.

Reported Commands

" Don't run in the house."	→	"She told me not to run in the house."
" Stop talking. "	→	"He told us to stop talking. "

For commands, we add the object (the person receiving the command) and the infinitive "to" after "tell".

Reported Questions

Question Words

" Why are you so sad?"	→	"She asked me why I was so sad."
" When is your birthday?"	→	"He asked me when my birthday was. "

Yes / No Questions

"Is this lesson super difficult for you?"	→	"She asked me if/whether the lesson was super difficult for me?"
"Do you like English?"	→	"He asked me if/whether I liked English."

Questions in Reported Speech change to affirmative, we don't repeat the question in the same structure.

"Yes/No" questions use "if/whether" when we change them to Reported Speech.



Pronoun Changes

I	→	He / She
You	→	I / He / She / We / They
He / She	→	He / She
It	→	It
They	→	They
We	→	They
Us	→	Them
Me	→	Him / Her
My	→	His / Her
Our / Ours	→	Their / Theirs
Your	→	His / Her / Their

Time Expression Changes

Today	→	That day
Tonight	→	That night
Tomorrow	→	The following day / The next day
Yesterday	→	The day before / The previous day
Last night	→	The previous night / The night before
Last week	→	The previous week / The week before
Next week	→	The following week / The next week
Now	→	Then
Ago	→	Before

Position Expression Changes

This	→	That
These	→	Those
Here	→	There
Bring	→	Take
Come	→	Go



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