Gmail Search Operators Cheat Sheet
by Cheatography101 (Cheatography101) via cheatography.com/122590/cs/22896/

Gmail Search operators

Specify the **sender**	`from:` Example: `from:-ricky`
Specify a **recipient**	`to:` Example: `to:luke`

Specify a recipient **who received a copy**	`cc:`
	`bcc:`
	Example:
	`cc:kesha`

Words in the **subject line**	`subject:` Example: `subje-ct:beach`

Messages that **match multiple terms**	`OR` or `{ }`
	Example:
	`from:amy OR from:david`
	Example:
	`{from:luke from:kesha}`

Remove messages from your results	`-` Example: `beach -rock`

Find messages with **words near each other**. Use the number to say how many words apart the words can be
 	
Add quotes to find messages in which the word you put first stays first.
	`AROUND`
	Example: `flight AROUND 10 airport`
	Example:
	`"secret AROUND 25 birthday"`

Messages that have a certain **label**	`label:`
	Example:
	`label:friends`

Messages that have an **attachment**	`has:attachment` Example: `has:a-ttachment`

Gmail Search operators (cont)

Messages that have a Google **Drive, Docs, Sheets**, or **Slides** attachment or link	`has:drive`
	`has:document`
	`has:spreadsheet`
	`has:presentation`
	Example: `has:drive`

Messages that have a **YouTube** video	`has:youtube` Example: `has:y-outube`
Messages from a **mailing list**	`list:` Example: `list:inf-o@example.org`
Attachments with a **certain name** or **file type**	`filename:` Example: `Gmail-ch-eatsheet:pdf` Example: `filen-ame:wishlist.txt`
Search for an **exact word** or **phrase**	`" "` Example: `"wine and movie tonight"`
Group multiple search terms together	`( )` Example: `subject:-(wine movie)`
Messages in any **folder**, including **Spam and Trash**	`in:anywhere` Example: `in:an-ywhere movie`

Search for messages that are marked as **important**	`is:important`
	`label:important`
	Example: `is:im-portant`

Starred, snoozed, unread, or read messages	`is:starred`
	`is:snoozed`
	`is:unread`
	`is:read`
	Example: `is:read`
	`is:starred`

Gmail Search operators (cont)

Messages that include an icon of a certain **color**	`has:yellow-star` `has:blue-info` Example: `has:purple-star`

Gmail Search operators (Cont.)

Recipients in the **cc** or **bcc** field	`cc:` `bcc:` Example: `cc:kesha` Note: You can't find messages that you received on bcc.
Search for messages sent during a certain **time period**	`after:` `before:` `older:` `newer:` Example: `after:2004/08/28` Example: `after:08/28/2004` Example: `before:2004/28/08` Example: `before:08/28/2004`
Search for messages **older** or **newer** than a **time period** using **d (day), m (month), and y (year)**	`older_than:` `newer_than:` Example: `newer_than:2d`
Chat messages	`is:chat` Example: `is:chat wine`
Search by email for **delivered messages**	`deliveredto:` Example: `deliveredto:username@gmail.com`

Gmail Search operators (Cont.) (cont)

Messages in a certain **category**	`category:primary` `category:social` `category:promotions` `category:updates` `category:forums` `category:reservations` `category:purchases` Example: `category:updates`
Messages *larger* than a certain size in bytes	`size:` Example: `size:1000000`
Messages larger or smaller than a certain size in bytes	`larger:` `smaller:` Example: `larger:10M`
Results that **match** a word **exactly**	`+` Example: `+unicorn`
Messages with a certain **message-id header**	`Rfc822msgid:` Example: `rfc822msgid:20050-3292@example.com`
Messages that have or don't have a **label**	`has:userlabels` `has:nouserlabels` Example: `has:nouserlabels` Note: Labels are only added to a message, and not an entire conversation.

When using numbers as part of your query, a space or a dash (-) will separate a number while a dot (.) will be a decimal. For example, 01.2047-100 is considered 2 numbers: 01.2047 and 100.

By **Cheatography101** (Cheatography101)

cheatography.com/cheatography101/

Published 19th May, 2020.
Last updated 19th May, 2020.
Page 2 of 2.