

## Outlook Keyboard Shortcuts

by ceviche via cheatography.com/19762/cs/18339/

Notation
₩ ctrl, û shift, ~ alt, ≪ backslash

New:	
Email	₩ î M
Meeting Invitation	₩îQ
Appointment	<b>%</b> û <b>A</b>

Switch to:	
Mail	光 1
Calendar	₩ 2

Misc.	
Search	ж Е
Calendar Today	∼ H, OD
Calendar Scroll	₩ Arrow

Email/Meet/Apt	
Reply	₩ R
Forward	₩ F
Save	ЖS
Reply all	₩ î A
Flag for followup	₩ î G
Send or Save+Close	~: S
Move to "To"	~: J
Edit Subject	~= U
Address Book	∼ . (dot)
Check names	~: K
Attach file	∼ N,A,F,B

Titus (while sending)		
Use favorite	第 1/2/3	

(Empty)

Test 123

1 2



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