Sprint Planning

Find any Work Item	Use Find box
Find Items Assigned to You	tr-tax->Boards->fm-documents->Stories->Board
Estimate a Work Item	
See Total Point in Sprint	??? -> Planning Pane

Work Item Board Columns

New	Item is not yet estimated
Refinement	Item is being estimated
Ready for Development - Doing	Item is available to be worked on
Ready for Development - Done	Item is ??
In Progress	Developer is actively working on this now
Blocked	Developer is not able to work on this item
Ready for Testing	Developer is done. Item is on Demo

Sprint Retrospective

Daily Stand Up

What did you do yesterday?
What are you doing today?
What are your blockers?

Grooming a Work Item

Is the story too big?
Is the story front end, back end, or both?
Are translations required?
Is this story blocked/dependent on another?

Estimating a Work Item

1	One day or less
3	Two or Three Days
5	Less than One Week
8	More than One Week
13	An Entire Two Week Sprint