

### Cool Things

/	Slash Commands	(works when creating tasks and when viewing tasks)
m	Assign task to self	(works when hovering over tasks in List and Board views as well as when you are viewing a task)
q	Show/hide sidebar	
Ctrl+S	Navigate left	(task view)
hft+	left	
←	between tasks	
Ctrl+S	Navigate right	(task view)
hft+	right	
→	between tasks	

### Dashboard Navigation

k	⚡ QuickSwitch
l	Back to Task/Page views
i	Inbox
n	Notifications (press <b>Space</b> to reload notifications)
r	Reminder
d	Dashboards
s	Open Search
t	Create task
p	Open notepad
Esc	Close any task or window
-	Clear Filters

### Text and Comment Editor

@	Tag a user (while typing)
Up Arrow	Edit your most recent comment (while in comment editor)
@@	Mention a task
@@@	Mention a Doc
:	Open emojis (press <b>Enter</b> to select an emoji)
Ctrl+v	Paste text or images
Ctrl+k	Anchor a link (while editing text)

### Markdown

#	H1 text**	#
*	Bold text	*
_	Italicised text	_
-	Starts a bulleted list**	
1.	Starts a numbered list**	
[ ]	Creates a simple checkbox**	
>	Starts long quote formatting	
`	inline code	`
```	Code Block	
—	Adds a dividing line into description**	

\*\* (task description only)



By **Bahamut\_Zero**  
(bahamut\_zero)  
[cheatography.com/bahamut-zero/](https://cheatography.com/bahamut-zero/)

Published 27th June, 2020.  
Last updated 27th February, 2022.  
Page 1 of 1.

Sponsored by **CrosswordCheats.com**  
Learn to solve cryptic crosswords!  
<http://crosswordcheats.com>