Task

On topic	
Makes sense	
Correctly uses required word/phrase/idea	
Follows all other instructions	

Structure

Fragment	
	Missing the subject or verb
Fused Sentence	Two or more independent clauses:
	Not separated by appropriate punctuation
	Or by a connecting word
	Or separated only by a comma
Run-On Sentence	
	Three or more clauses, joined by conjunctions, whose ideas are not closely linked
Incorrect word order	
	Misplaced parts of the sentence
	Sentence starts as statement and ends as a question
	Direct question with implied question without quotation marks or other punctuation
Extra Word	
	Sentence could be corrected by removing a word
Omitted Word	
	Sentence could be corrected by inserting a word
Incorrect part of speech	
	An adjective is used in place of an adverb
Did not identify the subject when the verb form changed	

Word Form Errors

Tense
Agreement
Plurality
Usage
If a word is incorrect in meaning but is the correct part of speech for the way the sentence is structured, score as a Word Form error (not a Structure error).

Word Form Error Examples

Slang and colloquial word usage	
Subject-verb disagreement	
Disagree in number (singular or plural) or person (first, second, third)	
Incorrect verb form	
Wrong verb tense or wrong form of a verb	
Lack of parallel structure	
Verb tense changes inappropriately in a sentence	
Incorrect or unclear noun/pronoun	
Missing Possessive	
Incorrect preposition or article	
Word meaning	
Note: Incorrect part of speech is a Structure error, not a Word Form error	
Double negative	

Word Form Errors - Not Penalized

A vs. an	spelling
Your vs you're	spelling
Their, their, they're	spelling
It vs it's	spelling
That vs. which	score either as correct

Other Mechanical Errors

Capitalization
Lack of capitalization of first word or proper noun
Words or letters inappropriately capitalized
Punctuation
Apostrophes in verbs, plural nouns, or possessive pronouns
Missing or added quotation marks, commas, periods, or semicolons