Cheatography

Business Analysis 02: Investigate Situation Cheat Sheet by anikrou via cheatography.com/198218/cs/42301/

Qualitative investigation (1)		Workshop process	
nterviewing	A fact-finding, investigation or elicitation technique. Typically, a one-to-one discussion with the stakeholder.	Figure 2.5 Workshop process Plan the Conduct workshop Conduct Objectives Focus on ob Attendees Keep on tras Concorms Ensure part Structure Keep a reco Techniques Summarise Venue points	jectives issue notes sk invite feedback rd
	Types of questions: open, closed, limited		
	choice, leading, probing, and linking	Documenting the results	
Structure of	Figure 2.1 The main stages of interviewing Planning and preparation Interview Follow-up Follow	things or tasks them. Create the outli main branches then populate the information sup Because only a down, this can	entation of a set of ideas, words and the relationships between ne mind map – the trunk and only – from the agenda and he rest of the diagram with plied by the interviewee. I few words need to be written simplify note taking.
		Mind map example	
Qualitative if	A gathering of stakeholders to plan and agree on: scope of the project; the business/system requirements; possible solutions to the requirements. Workshop roles: participant, scribe, facilitator (ice-brea- king, discovery, and documentation techniques must be considered). Using workshops: Right/wrong participants, number of	Figure 2.13 Example of a mind map	Die Color B CASE B CASE Die Color Die Color Di
	participants, over-ambitious agenda, venue, choice of		



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recommended), losing control

technique, having a scribe, the BA as facilitator (not

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