

### Agenda & planning

SPC o A Agenda view

#### Agenda view

c r Show clock report

org-agenda-log-mode Show clock logs in agenda

#### Tree view

C-c C-s Set schedule

C-c C-d Set deadline

### Archive

C-c C-x a Add :ARCHIVE: tag

C-c C-x A Add to Archives sibling

SPC m A Send to archive file

### Buffers

SPC b k Kill buffer

### Capture

SPC X Start capture

### Clock

C-c C-x C-i Clock in

C-c C-x C-o Clock out

C-c C-x C-j Jump to clock

org-clock-update-time-maybe Update clock time

SPC m c E Set estimate

### Columns

C-c C-x C-c Show columns

#### Column view

e Edit

q Quit

r Refresh

### Priorities

SPC m p Change priority org-priority

SPC m s u p Priority up org-priority-up

SPC m s u d Priority down org-priority-down

### Properties

C-c C-x p Set a property

C-c -c d Remove a property

### Tags

SPC m q Add tag

### Trees and subtrees

z M Collapse all trees

### Todos

C-c C-t Change state



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