

Windows logo key

Win + A	Open Action center
Win + B	Set focus in the notification area
Win + D	Display and hide the desktop
Win + Alt + D	Display and hide the date and time on the desktop
Win + E	Open File Explorer
Win + G	Open Game bar when a game is open
Win + I	Open Settings
Win + L	Lock your PC or switch accounts
Win + M	Minimize all windows
Win + P	Choose a presentation display mode
Win + R	Open the Run dialog box
Win + S	Open search
Win + T	Cycle through apps on the taskbar
Win + X	Open the Quick Link menu
Win + . or ;	Open emoji panel
Win + ,	Temporarily peek at the desktop
Win + Tab	Open Task view
Win + ↑	Maximize the window
Win + ↓	Remove current app from screen or minimize the desktop window
Win + ←	Maximize the app or desktop window to the left side of the screen
Win + →	Maximize the app or desktop window to the right side of the screen
Win + Home	Minimize all but the active window

General Shortcuts

F2	Rename the selected item
Alt + Enter	Display properties for the selected item
Alt + Left arrow	Go back
Alt + Right arrow	Go Forward
Ctrl + A	Select all items in a document or window
Ctrl + Right arrow	Move the cursor to the beginning of the next word
Ctrl + Left arrow	Move the cursor to the beginning of the previous word
Ctrl + Down arrow	Move the cursor to the beginning of the next paragraph
Ctrl + Up arrow	Move the cursor to the beginning of the previous paragraph
Ctrl + Alt + Tab	Use the arrow keys to switch between all open apps
Shift + any Arrow	Select more than one item in a window or on the desktop, or select text in a document

